



Lax Kw'alaams Band Gift 2023

Applicant Information



We are pleased to advise that registered Lax Kw'alaams Band members will receive a band gift, upon satisfactory completion and submission of the required application form and supporting documentation.

The gift application is open and can be submitted immediately. The processing of applications will start in December 2023, on a first come first serve basis. We appreciate your patience as we thoroughly process each application. For any questions, please email application@laxband.com.

All fields must be complete **using your full name as it appears on your status card**, including middle name, as this information is used to verify your identity. To apply on behalf of a minor (child under 18 years old), proof of custody may be required to prove that each child is fully in the care of the applicant.

To avoid processing delays, all fields must be answered completely by typing or printing each answer clearly. **Deadline to apply:** February 28, 2024.

Eligibility

Eligible applicants must be

- Lax Kw'alaams Band members, registered as such on October 31, 2023
- For minors under the age of 18 as of October 31, 2023 or at the time of applying, applications must be made by the parent or official guardian on their behalf
- Individuals over the age of 18 as of October 31, 2023, must make their own application, either individually or with a spouse
- Further documentation may be required if there is a shared custody arrangement in place. Parents may submit court documents outlining their custody arrangements

How to apply

All applicants must complete and provide to Lax Kw'alaams Band, either:

- complete and submit the "Online Gift Application" available at <https://laxkwalaams.ca/lax-kwalaams-band-gift-2023/>
- or, complete the attached fillable pdf "Lax Kw'alaams Band Gift Application 2023" using your device,
 - email this digital PDF form to application@laxband.com
 - or, print and drop off at the Lax Kw'alaams Band office in Lax Kw'alaams or the Lax Kw'alaams Business Development office in Prince Rupert
- or, complete a paper copy of the "Lax Kw'alaams Band Gift Application 2023,"
 - email this form as a PDF or JPG image (photo is ok) to application@laxband.com
 - or, drop off at the Lax Kw'alaams Band office in Lax Kw'alaams or the Lax Kw'alaams Business Development office in Prince Rupert

It is very important to have your complete contact information included on your application, to ensure your gift is processed correctly, and to allow staff to reach you quickly and efficiently if there is an issue with your application

Only use one method to submit your gift application. Duplicate submissions will result in delays of processing your gift. For those requiring more room for dependents, attach a second completed copy of the form together with your first application.



Lax Kw'alaams Band

206 Shashaak Street

Lax Kw'alaams, BC V0V 1H0

Phone: (250) 625-3293 Fax: (250) 625-3246



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Online Gift Application 2023

The Online Gift Application 2023 is available on the Band's website at <https://laxkwalaams.ca/lax-kwalaams-band-gift-2023/>. Once available, the form must be completed in full, including all mandatory fields, and submitted online prior to February 28, 2024.



Scan this QR Code for the Online Gift Application 2023.

The Online Gift Application 2023 is provided as a preferred method of submitting your Lax Kw'alaams Band Gift Application, or if you are unable to complete the fillable PDF on your device or access a printed form. For those who are comfortable with the online form, please kindly offer assistance to the elders in your immediate family to complete the form.

Lax Kw'alaams Band Gift Application (fillable PDF)

The fillable PDF application is available on-line at <https://laxkwalaams.ca/lax-kwalaams-band-gift-2023/>. Alternatively, printed applications may be picked up at either the Lax Kw'alaams Band Office or Lax Kw'alaams Business Development in Prince Rupert.

All applications must be either completed digitally or written and scanned, and submitted by email to application@laxband.com. Alternatively, printed applications may be delivered to the Lax Kw'alaams Band or Lax Kw'alaams Business Development during regular business hours, to be submitted by the receptionist staff to the finance staff on your behalf.

For the printed applications, please print clearly, and fully complete to reduce delays in processing payments. Ensure your current and correct mailing address is included on the application as cheques will be mailed to most applicants.

Direct Deposit Option

To expedite timely payments, the Lax Kw'alaams Band offers a direct deposit option. Applicants wishing to receive their gift as a Direct Deposit, must include an authorized void cheque or direct deposit form, issued by your bank, for the account you wish the deposit to be made. Most financial institutions offer a pre-populated void cheque/direct deposit form within their online banking sites. Alternatively, banks will provide these forms if you visit a branch and provide valid identification.

A scanned version of your void cheque/direct deposit form must be submitted with the Online Gift Form, or emailed with your application form to application@laxband.com. For applications dropped off to the Lax Kw'alaams Band office or Lax Kw'alaams Business Development by paper copy, a paper copy of your direct deposit information will be required along with the Electronic Funds Transfer Form (EFT). Please ensure that your email address is shown on the void cheque/direct deposit form for cross-referencing purposes. All applicants requesting direct deposit must provide an email address.

Previous Direct Deposit Applicants

- You are required to resubmit your direct deposit information for this years gift



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Processing

Applications will be processed in the order that they are received. It is critical that the information is complete and clearly legible. Due to the Christmas break Band office closure (dates TBD), it is anticipated that some applications will be processed in January 2024.

A receipt email will be sent to your submission email address once it is received by the Band via email. This does not include applications dropped off directly at the Lax Kw'alaams Band Office or the Lax Kw'alaams Business Development office.

For recipients that have a debt owing to the Band, a deduction of 10% will be made from the total gift allowance and applied to debt.

Harassment of staff will not be tolerated. Please do not call the office to enquire on the status of your application as this will slow down the processing.

Reminder: Submit your application by only one method, as duplicate applications cause delays in processing.

Thank you and enjoy the holidays and all the best in the New Year!

Updated: November 15, 2023



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